



Republic of the Philippines  
Office of the Solicitor General  
**Request for Quotation**

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: May 27, 2024  
Quotation #: PS-024-05-104  
ABC: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

**To be filled-out by Supplier:**

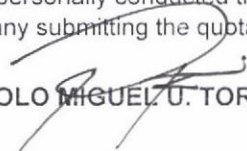
ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p><b>PREVENTIVE MAINTENANCE SERVICE:</b> For 25,000 KM Check-up for Vehicle Model: Toyota Corolla Altis 1.6 A/T *Includes replacement of various parts as necessary. <i>Note: For OSG Service Vehicle with Conduction Sticker No. A6U247</i></p> <p>(Price Vat-Included)</p>	1	lot			

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

- Note:
- Please quote within \_\_\_ days from the date of RFQ.
  - Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
    - Mayor's / Business Permit;
    - PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
    - Income / Business Tax Return (for Small Value Procurement, above Php500,000);
    - Omnibus Sworn Statement for Small Value Procurement (for above P50,000 Notarized OSS is required);
    - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,  
I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

  
**PAOLO MIGUEL U. TORIO / RHODORA T. CARDEL / MARIJOIE V. CASTILLO**  
SIGNATURE OF CANVASSER

**For more information, you may contact us:**  
Tel: (02) 8836-3314, (02) 8988-1674 loc 777  
Telefax: (02) 8813-1174  
**Please send your quotation to:**

\_\_\_\_\_  
[rfq.osgprocurement@gmail.com](mailto:rfq.osgprocurement@gmail.com)